

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
JULY 18, 2024 AT 9:30 A.M.

CALL TO ORDER - Chair Payette called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL - Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Mrs. Bickelhaupt and Mr. Soldat present. Ms. Jacobs joined the meeting at 9:35 a.m. Mr. Vandermyde, Mr. Iske, and Mr. Rieck were absent.

PUBLIC COMMENTS - Joseph Kramer, Mt. Carroll, IL addressed the Board about the continuing problem of feral cats at the abandoned property next to his. He encouraged the Board to check in to grants that would help with spaying and neutering costs.

Chair Payette thanked Mr. Kramer for his time.

BUSINESS

Consent Agenda - Chair Payette presented the consent agenda for approval.

1. Approval of the June 20, 2024 Board Meeting & June 27, 2024 Special Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Mr. Soldat, second by Ms. Jacobs to approve the consent agenda. Roll call vote shows Mr. Payette, Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

Tabled Items - None

Department Reports -

Animal Control- Animal Control Officer Lisa Ashby updated the Board that currently 12 dogs are at the Animal Control Facility with three being fostered.

Assessor- County Assessor Annette Gruhn updated that her office is busy assessing rural properties in Cherry Grove Shannon Township.

Circuit Clerk- Circuit Clerk Patty Hiher was present advised no report.

County Clerk- County Clerk Amy Buss informed the Board and the public that on or after August 7th there will be a mailing of a postcard application to Vote By Mail to 9,500 registered voters in Carroll County. This is required by Illinois State Statute 10ILCS 5/19-2, 5/19-2.5, 5/19.3.

Emergency Management- Emergency Management Director Jim Klinefelter updated the Board about the flooding in Savanna and the storm damage done in Lake Carroll, Shannon and Lanark with the storms that came through on Monday, July 15th

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report.

The only change she had in her monthly report is under “Garage Door Installation.” She has spoken with the contractor and there will not be an additional cost of \$795.44.

Health Department – Dawn Holland reported they have advertised for a part-time RN for the Health Department.

Probation- Chief Probation Managing Officer Marcie Arno informed the Board that under “New Business,” Number 3 - Approval of the Intergovernmental Detention Agreement with Kane County can be pulled for approval.

Chair Payette reminded all Department Supervisors and Board Members to notify County Administrator Jachnicki of any item that they wished to be placed on the agenda.

Sheriff & Property- Sheriff Ryan Kloepping was not present. 911 Director Matt Magill was present advised no report.

State’s Attorney – State’s Attorney Aaron Kaney was happy to report he has hired a Victim/Witness Advocate and will start work next week.

Transit – PCOM Mary Maszk was present and a monthly report was submitted in Board packet. She informed the Board that Garage application is moving up the chain at the State level.

Treasurer – County Treasurer Lydia Hutchcraft was not present.

Zoning/Zoning Board of Appeals – Zoning Officer Jaicee Buckner was present advised no report.

Affiliate Reports-

Blackhawk Hills Regional Council – Monthly report submitted.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No report.

Health Board – No report.

Hotel/Motel – No report.

Jo/Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- No report.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – Monthly report submitted.

United County Council of Illinois- No report

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report

Committee Reports

Ad Hoc Inmate Housing Committee- Mr. Iske was not present. County Board member Julie Bickelhaupt reported for Mr. Iske and Sheriff Kloepping. She reported that Mr. Iske, Sheriff Kloepping and Mr. Jachnicki met with Wold last week. They discussed the next steps on the proposal of the schematic design, negotiation on cost, etc.

Old Business-

1. Chair Payette presented for Approval of Chapter 20 County Board Procedure. He explained the newest changes to the Chapter. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt and Mr. Soldat all voting aye. Motion carried.

New Business-

1. Chair Payette presented for Approval of WIPFLI revised 2024-2026 Audit Services Fees. County Administrator Jachnicki explained that he was able to work with WIPFLI to have them decrease their fees from the last proposal submitted in March. Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to approve the revised proposal of 2024-2026 Audit Services Fees with WIPFLI. Roll call shows Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston and Mr. Soldat all voting aye. Motion carried.
2. Chair Payette presented for Approval of Raffle License for Timber Lake Playhouse. Motion by Ms. Jacobs, second by Mr. Preston to approve. Motion carried.
3. Approval of the Intergovernmental Detention Agreement with Kane County was withdrawn from approval as requested by Chief Probation Managing Officer Marcie Arno.
4. Circuit Clerk, Patty Hiher submitted and explained her Semi-Annual Report. Motion by Ms. Jacobs, second by Mr. Flikkema to approve the Semi-Annual Report as submitted. Motion carried.

5. County Engineer Sara Renkes explained and presented for Approval of the Joint Funding Agreement for Federally Funded Construction IDOT for Section Number 20-00102-00-PV Ideal Road. Motion by Mr. Preston, second by Ms. Jacobs to approve the Agreement. Discussion. Roll call shows Mr. Soldat, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Preston, Mr. Payette, and Mr. Flikkema all voting aye. Motion carried.
6. County Engineer Sara Renkes explained and presented for Approval of the adjusted Matching Fund Resolution for Section Number 20-00102-00-PV Ideal Road in the amount of \$600,000. Motion by Ms. Jacobs, second by Mr. Flikkema to approve the Resolution in the amount of \$600,000. Roll call shows Ms. Jacobs, Mr. Preston, Mr. Soldat, Mr. Flikkema, Mr. Payette and Mrs. Bickelhaupt all voting aye. Motion carried.
7. Chair Payette presented for Approval for the County Board Chair to sign a letter of support for the maintenance of the Army Depot Bridge repair over the Apple Creek, to be submitted with the RISE Grant application. Motion by Mrs. Bickelhaupt, second by Mr. Flikkema to approve. Motion carried.
8. County Engineer Renkes explained and presented for Approval of the Public Agency Formal Contract with Law Excavating Inc. for Section Number 22-13707-00-BR Loran Road Culvert Replacement Project. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to Approve Contract with Law Excavating Inc. Discussion. Roll call shows Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mr. Payette and Mrs. Bickelhaupt all voting aye. Motion carried.
9. Chair Payette presented for Approval of Chapter 745 Guest Home Ordinance. Chair Payette presented and reviewed for the Board additional changes to the proposed Chapter 745 which was sent in the Board packet. In addition, Zoning Officer, Jaicee Buckner explained the two options on wording to be chosen for 745-1, Purpose and Applicability. Motion by Ms. Jacobs for Approval of Chapter 745 Guest Home License with the last line of 745-1, Purpose and Applicability paragraph to read "This ordinance shall apply to all areas within the jurisdiction of Carroll County, except those municipalities that have enacted ordinances under the Hotel/Motel Tax under 65 ILCS 5/8-3-14." Second by Mr. Soldat. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt and Mr. Soldat all voting aye. Motion carried.
10. Zoning Officer Jaicee Buckner explained the need for a new Floodplain Ordinance. She informed the Board that the State has supplied an Ordinance template that they prefer we use. She will be working with Assistant State's Attorney Christopher Pickard and will bring the Ordinance for Chapter 720 to the next Board meeting.
11. Director of 911 Matt Magill presented for Approval of Fire Alarm Inspection and Maintenance Agreement with Johnson Controls. The Agreement will be for five years at an annual fee of \$1,169.16. Motion by Ms. Jacobs, second by Mr. Preston to approve the agreement. Roll call shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Preston, Mr. Payette, Mr. Flikkema and Mr. Soldat all voting aye. Motion carried.
12. Director of 911 Matt Magill explained the request from the Sheriff in asking for Approval to purchase two vehicles in the amount of \$52,500 and \$81,000 from Fund 84 for his department. The 2021 Chevrolet Tahoe would be a purchase from the Shannon Fire

Protection District in the amount of \$52,500 with the vehicle coming with all necessary police equipment. The \$81,000 would be to replace a squad car that had a tree fall on it and was 'totaled'. The County will be receiving \$16,000 from insurance. Sheriff Kloepping also will be selling a 2009 boat not being used and a 2018 Ram 1500 that is continually being repaired. These monies could go into Fund 11 General Fund but there is also Fund 58 Squad Car Acquisition. Motion by Ms. Jacobs to purchase the 2021 Chevrolet Tahoe from the Shannon Fire Protection District in the amount of \$52,500 and to purchase an additional vehicle not to exceed \$81,000 including equipment. Second by Mrs. Bickelhaupt. Discussion. Roll call shows Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston and Mr. Soldat to approve. Motion carried.

Executive Session- Chair Payette presented to go into Executive Session for the reason of Pending Litigation under Section 2(c)(11). Motion by Mr. Flikkema, second by Mr. Preston to go into Executive Session. Roll call shows Mr. Preston, Mr. Payette, Mr. Flikkema, Mr. Soldat, Mrs. Bickelhaupt and Ms. Jacobs all voting aye. Motion carried. 10:40 a.m.

Returned to open session at 10:50 a.m.

Chairman Report - Chair Payette, County Board Member Jacobs and County Administrator Jachnicki will be meeting with NWILED to review the projects they have been working on.

Chair Payette has been in discussions with Jo Daviess County on possibly consolidating emergency management responsibilities and participated in their pursuit fill their vacated EMA position.

Appointments -

Chair Payette presented for reappointment to the Upper Mississippi International Port Authority, for a three year term thru May 2027, Ken Sandy, a Democrat. Motion by Mr. Flikkema, second by Ms. Jacobs to approve the appointment. This appointment is specific political affiliation per legislation. Motion carried.

Motion by Mr. Preston, second by Ms. Jacobs to adjourn at 10:55 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder